



Follow-up Email After Coffee Chat

Subject: Coffee Chat with [Your Name] Follow-up: Thank you

Hi [Name],

Thank you again for taking the time to speak with me earlier. I know you are busy so I appreciate you taking the time.

I really enjoyed hearing about [something specific they mentioned] and thought it was fascinating that [something specific they mentioned]. I also appreciate you sharing [something specific they mentioned] and really resonated with what you said about [something specific they mentioned].

If it's alright with you, I would love to keep you posted on any updates on my end throughout my recruiting process. Thank you again for all of your support and guidance, and I look forward to staying in touch.

Best,
[Your Name]